

# Moving from Employee to Self Employed

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This workshop is designed by IRS and it highly recommended for small business owners. The session will provide answer such as

- ✓ **What you need to know about Federal Taxes and your new business.**
- ✓ **How to set up and run your business so paying taxes isn't a hassle**
- ✓ **How to file and pay your taxes using a computer, including Sole Proprietors**
- ✓ **What you need to know when you run your business out of your home**
- ✓ **How to set up a retirement plan for yourself and your employees**
- ✓ **What you need to know about federal taxes when hiring employees/contractors**
- ✓ **How to manage payroll so you withhold the right amount from employees**
- ✓ **How to make tax deposits and file your payroll taxes using a computer**
- ✓ **What you need to know about Federal Unemployment Taxes (FUTA)**
- ✓ **HELP! Where to go and who to ask**

**This is a must for all small business owners.**